



Downtown Parking Initiative Advisory Committee
Wednesday, January 29, 2014
8:00 – 9:30 a.m.
BBA 3rd Floor Conference Room, 29 Church Street
MINUTES

Attendees: Kelly Devine (BBA), Nate Wildfire (CEDO), Chapin Spencer, Pat Buteau and Brad Cummings (DPW), Jen Mincar (Office Squared), Chuck DesLauriers (DesLauriers & Co.), Peter Keating and Michele Boomhower (CCRPC), Jeff Nick (JL Davis Realty), Asa Hopkins (DPW Commission), John Killacky (Flynn Center), Jim Barr (UVM), Kathleen Ryan and Dan Bradley (BTV residents), Mathew Chabot (Burlington Town Center)

Parking Advisory Committee Chair: Matt Chabot

Motion to Approve: Chapin Spencer. **Second:** Chuck DesLauriers. **All in favor.**

Introduction: Downtown Parking Initiative

Resolution created/approved following BBA's Parking Summit (Nov. 2013) by BBA, CEDO, DPW

Advisory Committee Requirements

- Meet at least quarterly
- Provide input on short term pilot projects; review results
- Finalize consultant for the Parking Management Plan, based on majority vote
- Provide policy guidance as Parking Management Plan is developed
- Serve as liaisons in outreach and communication efforts

-Downtown Parking Management Plan will be presented to City – 2015

Concurrently - The DPW under the leadership of Pat Buteau will conduct a complete parking facilities assessment of all three city owned garages. The results on this assessment will provide important information to the work of the Parking Advisory Committee. The complete assessment is scheduled for 2014 and awaiting final approval.

Facilities assessment will determine:

- How much "life" is left in the oldest garages (CSM, College Street garages)
- What we could do now to our older garages to prolong garage life, what we can do over time to better maintain garages
- How much \$ we need to spend to bring garage maintenance and repair up to date, for a capital reserve fund and for ongoing repair and maintenance.

Review of Parking System Today

Current Parking revenue: \$1.8 million in garages

\$1.5 million in on-street garages



Parking Revenue (contd):

\$1.2 million in parking enforcement
\$306,000 DID tax

Current Rates (have not changed since 2009)

Garages: \$8/day

Meters: \$1/hour, except for 10 hour meters which are \$0.40/hr.

Monthly spot lease: \$75, \$90

Pilot Programs: Team has conceived 23-25 pilot project ideas. Some ideas include...

1. In-Car Meters

Pre-loaded with money

Placed on side window, adjacent to meter

*Beneficial for delivery drivers, contractors...

2. Multi-Space Meters

Kiosk – covers 10 parking spaces

Will accept credit cards, pay by cell phone

3. Extend Hours

Garages: midnight → 3 am

**Make revenue from people leaving bars*

Extend Meter Time: 6 pm → 10 pm

**On-street parked cars at night mostly employees; will promote turnover, make revenue.*

4. Transportation = Incentive

i.e. UVM gives employees free transportation (paid for by UVM)

Check out these cities making innovative parking changes: Denver, Portsmouth, and Arlington

RPC Grant Funding, RFP Update

RPC Grant – Support for Parking Management District Plan and education/outreach

Private Fundraising needed for 20% match – BBA Leading

Next Steps/Next Meeting

1. Create a space online (i.e. Google Docs) to drop documents for communal review
2. Updates: RPC grant, funds raised, scope of work
3. Elect a Vice Chair
4. Review Parking Management Plan RFP Scope of Work and Provide Feedback