



**Downtown Parking Initiative Advisory Committee  
Tuesday, December 16, 2014  
4:00 – 6:00 p.m.  
BBA 3<sup>rd</sup> Floor Conference Room, 29 Church Street  
Minutes**

1. Welcome : Attendees: Kelly Devine, Chapin Spencer, Nate Wildfire, Peter Keating, Diana Colangelo, Dan Bradley, Chuck DesLauriers, Asa Hopkins, Charlie Baker, Max Tracy, Jim Barr, Kathy Ryan, Pat Buteau, Matt Chabot. Guests: Sandy Thibault (CATMA), Grace Wu (RSG)
2. Administrative Tasks
  - a. Approval of Minutes from November 21<sup>st</sup> meeting (Mathew Chabot)
    - i. Minutes approved by unanimous vote, Dan Bradley moved, Jim Barr seconded.
  - b. Setting of New PAC Meeting time for 2015 meetings
    - i. January through June
    - ii. Possible early evening hours
    - iii. BBA to send Doodle poll

Discussion on meeting times and frequency. Question on how much work lies before the group. Group will decide at the end of the meeting about future frequency. BBA to send doodle poll to PAC with options: Tuesday or Thursday early morning is best, Wed AM doesn't work for one member, Friday's are tough, include one afternoon.

3. Downtown Parking Team Report     Andy Hill, Desman
  - a. Case Studies on Parking Management from Other Cities
    - i. Copy of Presentation Included/Attached
4. TDM/Residential Project Report     Grace Wu, RSG
  - a. Update on work to date

Grace and Sandy gave an update on TDM project. They are in the discovery phase of the project. Have selected cities for comparable models. Parking Project and TDM will work to make sure at least two of the comparable models for both projects are from the same cities.

Grace also gave a quick update on the residential parking program.



Emphasis was placed on the need for these efforts to be collaborative and information each other. This work is in the data collection phase – looking at other cities for examples. Parking Teams and consultants to work together to find good models for well-run, collaborative parking and Pricing to work together to find good models for well-run, collaborative parking and transportation programs. Boulder may be the best model.

5. Parking Management District Working Discussion
  - a. Nate Wildfire, CEDO Facilitator

Discussion of elements of new parking management system.

Key questions and next steps from discussion:

Interest in exploring models from other cities on a deeper level from a financial perspective. Discover what the financial reality is of each model. Are they self-sufficient/self-supporting? Burlington would need a model that could achieve self-sufficiency.

Dan Br. Suggested we look in the archives for models and ideas for asset management, building services and assets and funding models.

Max Tracy suggested best approach with City Council is to offer options with a preferred identified.

Discussion of use of 3<sup>rd</sup> party contract. Common in other cities. Andy Hill says fees may not be as high as we might expect. They bring the economies of scale of a larger regional or national organization.

Question about oversight/process to change prices. Burlington does not have a process now that allows for changes to prices.

Kathy Ryan – what is real impact on economic activity.

More methods of payment and reduce the use of cash. – what about local card – does biz community underwrite – can it serve locals.



Operate it like a business – maintain and improve your assets – what does it cost to run the system, build structure around that. – Run multiple models.

Must have benefit to the community. Explore community tolerance for privatization.

### **Public/Private Partnerships**

Discussion on this aspect of a managed parking system.

Four key categories – Ownership, Operations, Communications, Pricing

History – Downtown Parking and Transportation Council was a public-private group that did some of this work. No formal agreement – open membership.

Nate mentioned three criteria – tenants first, make same or more money, facilities are adequately maintained.

Agreement that our plan should cover this. May be a menu of services from communications up through full operations and responsibility. Text should cover need for changes to zoning requirements including relief of zoning encumbrances on parking and parking minimums.

Urban Sustainability Director's Network is funding the city's work with other cities on possible solutions to leverage inventory of surface lots.

### **Adjourn**

Next Meeting: January 2015 - TDB